Minutes of the meeting held on Thursday 28th March 2024 in Farlow and Oreton Village Hall commencing at 7.30 pm.

**MINUTES**

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| --- | --- | --- |
| Present | Parish Councillors | Neil Sutton (Chairman) |
|  |  | Emma Gittens |
|  |  | Ann Broomhall |
|  |  | Helena Hale |
|  |  | John Derricut |
|  | Clerk of the Council | Fern Chadwick |
|  | Lengthsman | Anthony Harman |
|  |  |  |
| 1. Apologies | Unitary Councillors | Gwilym Butler |
|  |  | Simon Harris |
|  |  |  |
|  |  |  |

1. **Disclosable Pecuniary Interest**

Councillors were reminded of their obligation to declare any pecuniary interest they may have regarding ANY item of the agenda.

1. **Public Open Session**

2 members of the public were in attendance to update the Parish Council on matters of Hill Houses Lane. It was identified that the public are unable to locate the potholes and issues on FixMyStreet as it’s not on the highways, but it is an adopted byway. Some ‘spare’ concrete from a neighbouring house was tipped onto the lane to help even out the surface, this hasn’t been successful to date as it hasn’t set due to weather conditions. Richard Knight of the Countryside Maintenance has been in contact with a resident about this, though no significant action has been taking in 4 years. Lengthsman has been up to review.

1. **Approve the minutes of the last meeting.**

The minutes of the last Meeting held on 29th February 2024 all approved and sanctioned to be posted to the website.

1. **Report by Unitary Councillor**

Full report on Parish Council website.

1. **Lengthsman and Highways**
2. Been up to Hill Houses Lane to determine what is within his capabilities to fix and has identified some drainage that can be improved with change of pipework size etc.
3. Excavation work has been conducted of the soil so water will run onto the main road and into the ditch and away instead of flooding Cramer Gutter
4. **Planning**

None Received.

1. **Correspondence**

None Received.

1. **Parish Litter Pick**

Village Hall have confirmed that the 7th April 2024 is available for the Parish Litter Pick, to start at 10am.

1. **Parish Meeting theme and Spokesperson**

A discussion was held over offering either a small business introduction to those set up in the Parish or over the local history of the area. It was decide that Councillor Hale would contact Bernard O’Connor to determine his availability and cost of attending the Parish Meeting.

1. **Donations:**

None Received.

1. **Financial Matters:**
2. **Bank account balances**
3. Current Account @ 08/03/2024 £3069.19
4. Business Instant @ 08/03/2024
5. Savings Accounts @ 28/03/2024 £20031.29

Bank statements agreed and signed.

1. **Payment of Invoices**

Clerk Salary was paid £216.00 by cheque 000756

Lengthman AP Supplies was paid £680.40 by cheque 000757

Village Hall balance of yearly donation and hire fee was paid £xxxx by cheque 000758

1. **Meetings and Training Attended**

None attended.

1. **Items to be put on agenda for the next meeting.**
2. Extra Planning Meeting to discuss application received yet unable to discuss during this meeting due to time constraints.
3. Lengthsman salary to be determined.
4. Confirmation of speaker for the Parish Meeting.
5. **Date of next meeting**

The next meeting will be held on **Thursday 25th April 2024** in Farlow and Oreton Village Hall commencing **at 7.30pm.**