

# FARLOW PARISH COUNCIL

Minutes of the meeting held on Thursday 4<sup>th</sup> January 2024 in Farlow and Oreton Village Hall commencing at 7.30 pm.

## **Present**

Parish Councillors	Neil Sutton (Chairman) Ann Broomhall Jim Workman John Derricut Emma Gittens
Clerk of the Council	Fern Chadwick

### **1. Apologies**

Unitary Councillors	Gwilym Butler Simon Harris
Lengthsman	Anthony Harman

### **2. Disclosable Pecuniary Interest**

Councillors were reminded of their obligation to declare any pecuniary interest they may have regarding ANY item of the agenda.

### **3. Public Open Session**

No Public in attendance

### **4. Approve the minutes of the last meeting.**

The minutes of the last Meeting held on 30<sup>th</sup> November 2023 all approved and sanctioned to be posted to the website.

### **5. Report by Unitary Councillor**

Full report on Parish Council website.

### **6. Lengthsman and Highways**

No report received – advised to be conducted at the next meeting.

### **7. Planning**

For Information Only; Planning application 23/05109/AGR, The Moors, Moors Lane, Oreton, Cleobury Mortimer. Application for Erection of Agricultural Storage Building. Decision: Planning Granted 05-12-2023. Discussed and no comment to be made.

### **8. Correspondence**

No interest in the Councillor vacancy for the Parish Council – agreed to continue to promote the position on social media.

### **9. Parish Meeting theme and Spokesperson**

Chairman suggested Cleobury Gardeners as a theme and for the Clerk to contact them about a speaker to discuss topics such as raise beds, container gardening etc.

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## **10. Donations:**

Unable to reissue the cheque to Brown Clee Medical Group for £100 as the new cheque book hadn't arrived in time for the meeting.

## **11. Financial Matters:**

### **1. Bank account balances**

- i) Current Account @ 09/10/23 £26,008.49
- ii) Business Instant @ 09/10/23 no statement received.  
Bank statement for current account agreed and signed.

### **2. Payment of Invoices**

- i) Cheque No 000724 to Fern Chadwick for Clerks Salary £504.00 was issued.
- ii) Cheque No 000725 to Fern Chadwick as reimbursement of Norton Security £14.99 was issued.

### **3. Interest Account Findings**

Clerk supplied a summary of the top interest rates over different periods for the consideration of Councillors before the next meeting.

### **4. Complete Online Banking Mandate Form**

Discussed quantity of signatories required for the mandate and decided upon 2, of which the following Councillors are signatories; Sutton, Derricut, Broomhall & Gittens.

## **12. Meetings and Training Attended**

- i) Clerk had training on the 14<sup>th</sup> December which was enlightening and enabled Clerk to feel more competent in the basic needs of the Council by way of minutes, agendas, precept, budgets and calendar management.
- ii) Cllr Gittens attended a training session and felt that a lot was learnt especially in reference to the financial aspect of a Councillors duties and how much Parish's are expected to precept.

## **13. Precept.**

Precept budget was provided to all Councillors prior to the meeting and was discussed at length and it was agreed by all parties for the Clerk to draw up a final draft for approval and signature at the next meeting.

## **14. Items to be put on agenda for the next meeting.**

- i) Parish meeting theme and spokesperson.
- ii) Apology for Cllr Sutton.
- iii) Interest account decision.
- iv) Precept.

## **15. Date of next meeting**

The next meeting will be held on **Thursday 25<sup>th</sup> January 2024** in Farlow and Oretton Village Hall commencing at **7.30pm**.

Meeting closed at 21:00 pm.