

# FARLOW PARISH COUNCIL

Minutes of the meeting held on Thursday 25<sup>th</sup> May 2023 in Farlow and Oreton Village Hall commencing at 7.00 pm.

<b>Present</b>	Parish Councillors	Neil Sutton – Chair Ian Elwell John Derricutt Emma Gittins Helena Hale Ann Broomhall Jim Workman
	Clerk of the Council	Sue Jones
	Unitary Councillor	Gwilym Butler.
	Lengthsman	Not in attendance
	Parishioners	None

## 1. Apologies

Apologies were received from Unitary Councillor Simon Harris

## 2. Disclosable Pecuniary Interest

Councillors were reminded of their obligation to declare any pecuniary interest they may have regarding ANY item of the agenda.

## 3. Election of Chairman and receive signed Acceptance of Office

Cllr Hale proposed Cllr Sutton and seconded by Cllr Broomhall all agreed. Acceptance of Office signed.

## 4. Election of Vice Chairman and receive signed Acceptance of Office

Cllr Sutton proposed Cllr Elwell and seconded by Cllr Broomhall all agreed. Acceptance of Office signed.

## 5. Public open session

No Public in attendance.

## 6. Approve the minutes of the last meeting

The minutes of the last Meeting held on 27<sup>th</sup> April 2023 were proposed by Councillor Sutton and seconded by Councillor Elwell, all approved and sanctioned to be posted to the website.

## 7. Report by Unitary Councillor

The Shropshire Council highways teams are filling 65% of potholes. Photos are being taken before and after, so the quality of the work can be checked. SC will continue to support the lengthsman scheme. SC hope to make the process more interactive. “Fixmystreet” is still being improved, there are still issues with the allocation of jobs and the processes.

## 8. Lengthsman and Highways

### Lengthsmans Report

i) No report from lengthsman

**ii) Highway Grant Application 2023/24**

The application was discussed, and it was proposed by Cllr Sutton to request and Match fund £1,200, seconded by Cllr Broomhall, all agreed.

**9. Planning**

None

**10. Financial Matters:**

**a) Approve Accounts and Internal Audit and complete AGAR for year ending 31st March 2023.**

- i) Certificate of Exemption – Approved and signed by the Chairman
- ii) Annual Audit Report – Presented to the Council
- iii) Annual Governance Statement – Approved and signed by the Chairman
- iv) Annual Accounting Statement – Approved and signed by the Chairman

**b) Village Hall Grant**

Previously agreed that a total of £900 would be earmarked for the Hire of the Hall and the payment of a grant.

**c) Payment of Invoices**

None

**d) Bank account balances**

Current Account £29,670.67

Business Instant £722.33

Bank statements signed

**14. Annual Review of Council Procedures and Committees**

- To review Councillor roles and make appointments to committees:  
Highways Maintenance Rep: Cllr Derricutt  
Staffing Group: Cllr Sutton, Cllr Elwell and Cllr Gittins
- To appoint councillor representatives to outside bodies:  
South Shropshire Area Meeting: Cllr Hale  
Brown Clee Patients Group: Cllr Sutton and Cllr Hale
- To set dates for Parish Council meetings for the forthcoming year.  
29<sup>th</sup> June, 27<sup>th</sup> July, 31<sup>st</sup> August, 28<sup>th</sup> Sept, 26<sup>th</sup> Oct, 30<sup>th</sup> Nov, 28<sup>th</sup> Dec,  
25<sup>th</sup> Jan, 29<sup>th</sup> Feb, 28<sup>th</sup> March, 25<sup>th</sup> April, 30<sup>th</sup> May. It was agreed that the meeting would commence at 7.30 pm.
- To Review standing orders – The draft Standing Orders were adopted.

**15. Items to be put on agenda for the next meeting**

Nothing at this time. Cllr Sutton and Cllr Hale gave their apologies.

**16. Date of next meeting**

The next meeting will be held on Thursday 29<sup>th</sup> June 2023 in Farlow and Oretton Village Hall commencing at **7.30pm**.

Meeting closed at 20.00 pm.